## Central Oregon Locavore Vendor Inventory Delivery Form

Date: Producer (name you want on the check): Email:		Invoice #: Contact Person: Phone #:		
Quantity	Item Description	Sale Unit (each, lb, bunch)	Wholeale (vendor) price per sales unit (\$/unit)	Suggested Retail Price per sales unit (\$/unit)
When products reach sell-by date or "pull" date, how do you want your products handled?  Throw away / destroy and let me know quantity destroyed  contact me for removal  donate to local food bank or shelter (product will be safe for this purpose)  When products approach sell-by date or at the end of market week (Saturday) do you want to:  Donate to local food bank or shelter (product will be safe for this purpose)  Sell at discounted price; instructions as follow (when to start discount, what discount %)  If a product arrives in unsellable condition (damaged, unsealed, etc.) do you want us to:  Throw away / destroy / donate  Contact me for retrieval				
Is there anything special you want the customer to know about a product?				
Other Special Instructions?				
Delivered by	: Vendor			
Accepted by:				
, , .	C.O. Locavore			